Metadata kit

Keep the release information with the music.

Primary artist / title / version / language

Featured artists / producers / writers / engineers

Release date / label / distributor contact

ISRC / UPC / catalog reference

Publishing and sample documentation references

Final credit approval / missing details / next step

BEFORE YOU CLOSE THE SESSION

1. Use the exact agreed spelling for names and credits.
2. Keep a dated copy of the final metadata.
3. Check missing fields before delivery to the distributor.